

The Annual Quality Assurance Report (AQAR)
of the
IQAC

Dinabandhu Andrews College
Vaisnabghata, Garia, Kolkata 700 084



2017-18

www.dacollege.org

Part-A

1. Details of the Institution:

| | |
|--------------------------------------|----------------------------|
| 1.1 Name of the Institution: | DINABANDHU ANDREWS COLLEGE |
| 1.2 Address Line 1: | Baishnabghata, P.O. Garia |
| Address Line 2: | Kolkata 700 084 |
| City/Town: | Kolkata |
| State: | West Bengal |
| Pin Code: | 700 084 |
| Institution e-mail address: | dacprincipal@gmail.com |
| Contact Nos.: | 033-2430-4377 |
| Name of the Head of the Institution: | Dr. Somnath Mukhopadhyay |
| Tel. No. with STD Code: | 033-2430-1222 |
| Mobile: | 09433526663 |
| Name of the IQAC Co-ordinator: | Dr. Amitabha Roy |
| Mobile: | 9331026342 |
| IQAC e-mail address: | iqac@dacollege.org |

1.3 NAAC Track ID:

NA

1.4 NAAC Executive Committee No. & Date:

NA

1.5 Website address:

www.dacollege.org

Web-link of the AQAR:

www.dacollege.org/iqac

1.6 Accreditation Details:

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B+ | 75.2 | 2007 | 2012 |
| 2 | 2 nd Cycle | B | 2.37 | 2017 | 2021 |

1.7 Date of Establishment of IQAC:

DD/MM/YYYY:

15.06.2011

1.8 AQAR for the year:

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC:

NA

1.10 Institutional Status:

| | | | | | | | | |
|---|--------------|-------------------------------------|---------|-------------------------------------|--------|--------------------------|---------|-------------------------------------|
| University | State | <input type="checkbox"/> | Central | <input type="checkbox"/> | Deemed | <input type="checkbox"/> | Private | <input checked="" type="checkbox"/> |
| Affiliated College: | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> | | | | |
| Constituent College | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | | | | |
| Autonomous college of UGC: | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | | | | |
| Regulatory Agency approved Institution: | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> | | | | |
| Type of Institution: | Co-education | <input checked="" type="checkbox"/> | Men | <input type="checkbox"/> | Women | <input type="checkbox"/> | | |
| | Urban | <input type="checkbox"/> | Rural | <input checked="" type="checkbox"/> | Tribal | <input type="checkbox"/> | | |

Financial Status:

Grant-in-aid

☒

UGC 2(f)

☒

UGC 12B

☒

Grant-in-aid + Self Financing

☐

Totally
Self-financing

☐

1.11 Type of Faculty/Programme:

Arts

☒

Science

☒

Commerce

☒

Law

☐

PEI (Phys Edu)

☐

TEI (Edu)

☐

Engineering

☐

Health Science

☐

Management

☐

Others (Specify):

The college is a Study Centre of IGNOU;
Major Course in Sericulture

1.12 Name of the Affiliating University
(for the Colleges)

CALCUTTA UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

☐

University with Potential for Excellence

☐

UGC-CPE

☐

DST Star Scheme

☐

UGC-CE

☐

UGC-Special Assistance Programme

☐

DST-FIST

☐

UGC-Innovative PG programmes

☐

Any other (Specify)

☐

UGC-COP Programmes

☐

2. IQAC Composition and Activities:

| | | | | | | | | | |
|--|---|-------------------------------|--|-----------------------------|----------------------|-------|----------------------|-------------------|----------------------|
| 2.1 No. of Teachers | 10 | | | | | | | | |
| 2.2 No. of Administrative/Technical staff | 1 | | | | | | | | |
| 2.3 No. of students | 0 | | | | | | | | |
| 2.4 No. of Management representatives (also including those in 2.1 & 2.3) | 2 | | | | | | | | |
| 2.5 No. of Alumni | 0 | | | | | | | | |
| 2.6 No. of any other stakeholder and Community representatives | 2 | | | | | | | | |
| 2.7 No. of Employers/ Industrialists | 0 | | | | | | | | |
| 2.8 No. of members from local society | 2 | | | | | | | | |
| 2.9 Total No. of members | 13 | | | | | | | | |
| 2.10 No. of IQAC meetings held | 4 | | | | | | | | |
| 2.11 No. of meetings with various stakeholders: | No. NIL | | | | | | | | |
| Faculty <input type="text"/> | Non-Teaching Staff <input type="text"/> | Students <input type="text"/> | Alumni <input type="text"/> | Others <input type="text"/> | | | | | |
| 2.12 Has IQAC received any funding from UGC during the year? | | Yes <input type="text"/> | No <input checked="" type="checkbox"/> | | | | | | |
| If yes, mention the amount <input type="text"/> | | | | | | | | | |
| 2.13 Seminars and Conferences (only quality related) | | | | | | | | | |
| (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC: | | | | | | | | | |
| Total Nos. | <input type="text"/> | International | <input type="text"/> | National | <input type="text"/> | State | <input type="text"/> | Institution Level | <input type="text"/> |
| (ii) Themes: | | | | | <input type="text"/> | | | | |

2.14 Significant Activities and contributions made by IQAC:

The Internal Quality Assurance Cell of the college has been trying to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution and to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

As a part of its continuous effort, the Seminar Sub-Committee took the endeavor of organizing an array of the Seminar Lectures to commemorate the Diamond Jubilee year of the institution. In addition, college has taken a few steps for improving its infrastructure development process. These include (1) Development of Smart Classrooms, (2) LAN connectivity encompassing the entire college, (3) Development of Toilet/Washroom exclusively for Transgender Individuals, (4) Installation of Sanitary Napkin Vending Machine in the Girls' Common Room etc.

2.15 Plan of Action by IQAC/Outcome:

From time to time, IQAC of the college has held meetings to resolute its programmes and to appraise the Principal of the college for its proper implementation.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|--|---|
| 1. To organise seminars to commemorate the Diamond Jubilee year of the institution | 1. Necessary arrangement has been made by the Seminar Committee to organise the seminars in the month of August-September, 2017 |
| 2. To develop a few Smart Classrooms | 2. Presently one class room is being converted in to Smart Class on trial basis by WEBEL. |
| 3. Implementation of LAN initiated. | 3. WEBEL is presently installing the LAN network connecting the Principal's room, Office, Library and the lab-based departments |

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body:

Yes



No



Management



Syndicate



Any other body



Provide the details of the action taken:

The Secretary of the Governing Body duly placed the draft of Academic Quality Assurance Report (AQAR) of 2016-2017 to the Governing Body on 8-11-2017 After due consideration, the Governing Body approved the AQAR of 2016-2017 and recommended that the same be uploaded on the college website www.dacollege.org at the earliest

Part-B

Criterion – I:

1. Curricular Aspects:

1.1 Details about Academic Programmes:

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | - | | | |
| PG | 2 | | | |
| UG | 3 | | | |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others (Major Course) | 1 | | | |
| Total: | 6 | | | |

| | | | | |
|-------------------|--|--|--|--|
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2 (i) Flexibility of the Curriculum:

(CBCS/Core/Elective option / Open options)

For providing academic flexibility to the students the college provides:

- (a) 5 Honours/Advance courses in Humanities, namely BENGALI, ENGLISH, HISTORY, POLITICAL SCIENCE AND PHILOSOPHY,
- (b) 9 Honours / Advance courses in Science, namely PHYSICS, CHEMISTRY, MATHEMATICS, ELECTRONICS, BOTANY, ZOOLOGY, MICROBIOLOGY, GEOGRAPHY AND ECONOMICS,
- (c) 1 Honours/Advance course in Commerce (Accounting & Finance),
- (d) 1 Major Course (formerly Vocational Course) in Sericulture,
- (e) 1 General course in each of B.A., B.Sc. and B.Com. Streams.
- (f) CBCS System implemented in B.Com Courses as per CU curriculum from 2017-18
- (g) Preparatory works for implementing CBCS System in B.A. and B.Sc. initiated
- (h) Preparatory works for implementing CBCS System in PG Courses in Zoology & Electronic Science initiated

The students are allowed to reconsider their course before registration with the affiliated University as per rules and their merit

The curricular design and the system of evaluation of all the courses taught in the college are as per Calcutta University guideline

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|---|
| Semester | 02 (Work on 2 other streams initiated involving 16 subjects) |
| Trimester | NIL |
| Annual | 19 Courses |

1.3 Feedback from Stakeholders (On all aspects):*

Alumni Parents Employers Students

Mode of feedback: Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects:

As stated in Para 1.2 of Criterion 1 (Curricular aspects), the design of the course, revision of syllabus/regulations etc. are the prerogative of the affiliating university. Accordingly, we strictly follow the syllabus framed (and revised) by appropriate authority of Calcutta University from time to time. Occasionally, however, some of our faculty members add valuable inputs on curricular design and system of evaluation as and when they get chances either in the capacity of Members of the Undergraduate Boards of Studies or in the capacity of participants in different workshops organized by the affiliating University for designing/updating/restructuring of the syllabus and other aspects of the system of instruction and evaluation. During Jan, 2018 to May, 2018 all the syllabi were modified and upgraded by Calcutta University in which our teachers actively participated.

1.5 Any new Department/Centre introduced during the year. If yes, give details:

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty:

| Total | Assistant Professors | Associate Professors | Professors | Others |
|-------|----------------------|----------------------|------------------|--|
| 61 | 26 | 34 | 1 (Principal) | In addition there are 2 GLIs, 2 Librarians 13 Part Time and 07 Contractual Whole Time Teachers |

2.2 No. of permanent faculty with Ph.D.:

36+1

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| 1 | 0 | - | - | - | - | - | - | 1 | 0 |

2.4 No. of Guest and Visiting faculty and Temporary faculty:

21

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 6 | 8 | 3 |
| Presented papers | 04 | 06 | 1 |
| Resource Persons | - | - | - |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teachers mainly follow the traditional method of teaching using board and chalks; and allow students to interact with them in and outside their classroom. Teachers always address their problems, may it be relating their personal career or subject related.

In addition to above following are practised as when required –

A few such examples are –

- **Chemistry –**
Stereochemistry is taught taking the help of molecular models for better understanding.
- **Molecular Biology**
Large structural model of DNA are used to teach the students for their conceptual development along with charts to expedite the teaching process. Power point presentation, use of OHP is also used as innovative methods of teaching in the class room.
- **Botany**
Digital Power Point Presentation (PPT), Portable Document Format (PDF) files and Word documentation by LCD projector based learning, live specimen of various floras, Discussion on the Sectional Presentation of plant sample after viewing through microscopic camera based LCD projector images, sometimes YouTube videos on various topics of syllabus through internet.
- **B.Com. –**
While teaching analysis and interpretation of financial statements, Published Financial Statements of companies are shown to give a clear idea about the various sections of the report, how data are to be extracted for the purpose of analysis and how to know the accounting practice and policy followed by the company.
- **One Smart Classroom** has been established during 2017-18 for holding classes regularly
- **One Virtual Classroom** has been established during 2017-18 using Govt. grant of Rs.300000.00

2.7 Total No. of actual teaching days during this Academic Year:

243

2.8 Examination/ Evaluation Reforms initiated by the Institution:

Not Applicable

2.9 No. of faculty members involved in curriculum restructuring/revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:

5

2.10 Average percentage of attendance of students:

76

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division/Class | | | | |
|------------------------|--------------------------------|----------------|-------|-------|-------|--------|
| | | Distinction % | I % | II % | III % | Pass % |
| B.A. Honours | 173 | NA | 2.31 | 81.5 | 2.31 | 86.12 |
| B.A. Pass | 197 | NA | 0 | 4.57 | 29.44 | 34.01 |
| B.Sc. Honours | 234 | NA | 24.79 | 53.00 | 2.99 | 80.78 |
| B.Sc. Pass | 112 | NA | 6.25 | 37.5 | 5.36 | 49.11 |
| B.Com. Honours | 162 | NA | 6.79 | 46.91 | 0 | 53.70 |
| B.Com. Pass | 102 | NA | 0 | 5.88 | 7.84 | 13.72 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes?

The Internal Quality Assurance Cell oversees the overall Academic outlay of the college, taking the Academic Sub Committee into confidence. The joint effort of IQAC and Academic Sub Committee has been beneficial for the academic ambience of the college. Time-bound implementation of new and innovative teaching methodologies coupled with strategic planning for finding out the improvable areas in the prevailing Teaching-Learning process has been the main objective of the IQAC. As a token of such initiative the work of expansion of physical infrastructure by way of constructing a new building for enhancement of education service has been undertaken in which there shall be new classrooms, Gymnasias and a spacious Seminar Room. In the following academic year the affiliating University shall introduce CBCS system. IQAC has already sensitized the issue by organizing Seminars/workshops. Moreover, IQAC has requested the college authority to largely minimize the loss of teaching days by way of holding examinations in the upcoming academic building.

2.13 Initiatives undertaken towards faculty development:

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|--|------------------------------|
| Refresher courses | 0 |
| UGC – Faculty Improvement Programme | 0 |
| HRD programmes | 0 |
| Orientation programmes | 2 |
| Faculty exchange programme | 0 |

| | |
|--|---|
| Staff training conducted by the university | 1 |
| Staff training conducted by other institutions | 0 |
| Summer / Winter schools, Workshops, etc. | 1 |
| Others | 0 |

2.14 Details of Administrative and Technical staff:

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 4 | 2 | 0 | 0 |
| Technical Staff | 2 | 0 | 0 | 0 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the Institution

Dinabandhu Andrews College fundamentally is a college for teaching only. We are in the process of conceptualizing the potential role of IQAC in shaping the form and function of Higher Education at large. Under the circumstances, the role of IQAC in sensitizing/promoting research climate in the institution is yet to take shape.

3.2 Details regarding major projects:

-NIL

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|-----------|------------|-------------|
| Number | — | 1 | 0 | 4 |
| Outlay in Rs. Lakhs | — | 524400.00 | — | 13483083.00 |

3.3 Details regarding minor projects:

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 0 | 2 | 0 | 0 |
| Outlay in Rs. Lakhs | 0.67 | 6.3 | 0 | 0 |

3.4 Details on research publications:

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 23 | 1 | 0 |
| Non-Peer Review Journals | 0 | 0 | 0 |
| e-Journals | 0 | 0 | 0 |
| Conference proceedings | 0 | 0 | 0 |

3.5 Details on Impact factor of publications:

Range

0.00 – 2.81

Average

1.52

h-index

21

Nos. in SCOPUS

19

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|---------------------------------|------------------------|-----------|
| Major projects | 03 | Dept. of Higher Education, W.B. | 524400.00 | 524400.00 |
| Minor Projects | 02 | UGC | 6.3 Lakh | 4.7 Lakh |
| Interdisciplinary Projects | None | None | None | None |
| Industry sponsored | None | None | None | None |
| Projects sponsored by the University/ College | None | None | None | None |
| Students research projects (other than compulsory by the University) | None | None | None | None |
| Any other(Specify) | None | None | None | None |
| Total | None | None | None | None |

3.7 No. of books published

i) With ISBN No.

03

Chapters in Edited Books

01

ii) Without ISBN No.

0

3.8 No. of University Departments receiving funds from

UGC-SAP

—

CAS

—

DST-FIST

—

DPE

—

DBT Scheme/funds

—

3.9 For colleges

Autonomy

—

CPE

—

DBT Star Scheme

—

INSPIRE

—

CE

—

Any Other (specify)

—

3.10 Revenue generated through consultancy

NIL

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | 0 | 0 | 0 | 0 | 0 |
| Sponsoring agencies | — | — | — | — | — |

3.12 No. of faculty served as experts, chairpersons or resource persons

03

3.13 No. of collaborations:

International

0

National

0

Any other

0

3.14 No. of linkages created during this year:

NIL

3.15 Total budget for research for current year in lakhs:

From Funding agency

NIL

From Management of University/College

NIL

Total

NIL

3.16 No. of patents received this year:

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | 0 |
| | Granted | 0 |
| International | Applied | 0 |
| | Granted | 0 |
| Commercialised | Applied | 0 |
| | Granted | 0 |

3.17 No. of research awards/recognitions
Received by faculty and research fellows
Of the institute in the year:

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 0 | 0 | 0 | 0 | 0 | 0 | 0 |

3.18 No. of faculty from the Institution:

who are Ph. D. Guides

02

and students registered under them

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution:

01

3.20 No. of Research scholars receiving the Fellowships
(Newly enrolled + existing ones)

NIL

JRF

0

SRF

0

Project Fellows

0

Any other

0

3.21 No. of students Participated in NSS events:

NIL

University level

0

State level

0

National level

0

International level

0

3.22 No. of students participated in NCC events:

NIL

University level

0

State level

70

National level

7

International level

0

3.23 No. of Awards won in NSS:

NIL

University level

0

State level

0

National level

0

International level

0

3.24 No. of Awards won in NCC:

NIL

University level

0

State level

30

National level

2

International level

0

3.25 No. of Extension activities organized

University forum

0

College forum

1

NCC

4

NSS

0

Other

0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social responsibility

01

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|--|--------------------|---------------|----------------|------------|
| Campus area | 2.03 acres | NIL | NA | 2.03 acres |
| Class rooms | | NIL | NA | |
| Laboratories | | 0 | NA | |
| Seminar Halls | Under Construction | | | |
| No. of important equipment purchased (\geq 1-0 lakh) during the current year. | 3 | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 17.95 | | | |
| Others (Silent DG Sets: 63KVA & 30KVA of Kirloskar) | 0 | 0 | NA | 0 |

4.2 Computerization of administration and library

The college administration / college library has not been computerized till date. However, computers are in use both in administrative and library works.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|---|-----------------------|-------------|-----------|----------|-----------------------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 31645 | ₹100.00 Lakh (Approx) | 84 | ₹47687.00 | 31729 | ₹100.47 Lakh (Approx) |
| Reference Books | 31802 | - | - | - | 31802 | - |
| e-Books | 3135000 | ₹5900(Approx) | - | - | 3135000* | ₹5900(Approx) |
| Journals | 32 | 59112.00 | - | - | 32 | 59112.00 |
| e-Journals | 6000* | - | - | - | 6000* | - |
| Digital Database | The bibliographic database is maintained with SOUL 2.0 software | | | | | |
| CD & Video | 75 CDs are available in the library | | | | | |
| Others (specify) | College subscribes Career Oriented News documents such as Employment News, All India Appointment Gazette, Karma-Samsthan (in Bengali), Karmakshetra (in Bengali) and Anandabazar (in Bengali) | | | | | |

*INFLIBNET NLIST DATABASE PROJECT

4.4 Technology up-gradation (overall):

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others (Photocopier) |
|----------|---|---------------|----------|------------------|------------------|--------|-------------|----------------------|
| Existing | 81 | 23 | 33 | 22 | 10 | 14 | 34 | 5 |
| Added | Windows-2012 R2 Server (Dell) having Internet connectivity with smart terminals | | | | | | | |
| | 20 | 1 | | - | 1 | 5 | 13 | - |
| Total | 101 | 24 | | - | 11 | 19 | 47 | - |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.):

All the laboratory-based departments, Principal's room, Bursar's Office, Library, Computer Training Centre and the Teachers' room have separate computers fitted with printers. Internet facilities are also available in the College Office, Library, Principal's room, Teachers' room, Two P.G. Departments and the Computer Training Centre. The computers in the office, Bursar's office and Principal's office are interconnected by LAN. College uses custom software for collection of fees, students' admission, generation of pay rolls etc.

4.6 Amount spent on maintenance in lakhs:

| | |
|--|------------------|
| i) ICT | 178638.00 |
| ii) Campus Infrastructure and facilities | 1879067.0 |
| iii) Equipment | 79540.00 |
| iv) Others | 10000.00 |
| Total : | 2147245.0 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

As stated earlier, we are currently in the process of conceptualization of the role of IQAC in various aspects of the academic activities of the college. However, there exists certain inherent system of awareness generation about Student Support Services:

1. College maintains a cheap store where books and other education accessories are available at a concessionary price
2. College maintains a spacious Students' Canteen where cooked food is served at a concessionary price
3. College provides all kinds of support for students to get Students' Aid in monetary terms from the college fund including different scholarships from a number of Government and Non-Government Organizations
4. College provides the opportunity of distance mode of learning for working students through the Study Centre of Indira Gandhi National Open University (IGNOU) maintained in the college premises

5.2 Efforts made by the institution for tracking the progression:

All records pertaining to (1) Students' Admission, (2) Students' Registration, (3) Students' performance, (4) Students' Results, (5) Students' Scholarships etc. are duly maintained in the form of hard copies.

5.3 (a) Total Number of students:

| UG | PG | Ph. D. | Others |
|------|-----|--------|--------|
| 4350 | 124 | 0 | 0 |

(b) No. of students outside the state:

NM*

* NM → Data not maintained

(c) No. of international students:

NIL

| Men: | No | % | Women: | No | % |
|------|------|-------|--------|------|-------|
| | 2331 | 52.10 | | 2143 | 47.90 |

Demand ratio : 1 : 6.52

Dropout %: 7.6

| Last Year (2016-17) | | | | | | This Year (2017-18) | | | | | |
|---------------------|------|----|-----|-----------------------|-------|---------------------|-----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 3260 | 1123 | 39 | 325 | NM* | 4747 | 2998 | 996 | 27 | 453 | NM* | 4474 |

* NM → Data not maintained

5.4 Details of student support mechanism for coaching for competitive examinations (If any):

College does not have any mechanism for coaching for competitive Examination.

No. of student beneficiaries:

N/A

5.5 No. of students qualified in these examinations:

N/A

NET

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

UPSC

Others

5.6 Details of student counselling and career guidance:

There is a separate counseling cell established for students.

| On campus | | | Off Campus |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| | | | |

No. of students benefitted

NA

5.7 Details of campus placement:

5.8 Details of gender sensitization programmes:

1. A few programmes have been done in some departments as well as in the college.
2. The mandatory orientation programme for freshers' organised by the college in collaboration with IQAC at the beginning of the session.

5.9 Students Activities:

5.9.1 (a) No. of students participated in Sports, Games and other events:

State/ University level National level International level

5.9.1 (b) No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals / awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support:

| | No. of students | Amount |
|--|---|----------------|
| Financial support from institution | 84 | Rs. 98470.00 |
| Financial support from government (SC/ST) | 389 students (Amount not known because of direct transfer to beneficiary account) | |
| Financial support from government (others) | 201 | Rs. 4540000.00 |
| Kanyasree Prakolpo | | |
| Financial support from other sources | 485 students (Amount not known because of direct transfer to beneficiary account) | |
| Number of students who received International/ National recognitions | — | — |

5.11 Student organised initiatives:

0

Fairs : State/ University level

—

National level

—

International level

—

Exhibition: State/ University level

—

National level

—

International level

—

5.12 No. of social initiatives undertaken by the students

1

5.13 Major grievance of students (if any) redressed:

0

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution:

Dinabandhu Andrews College was established in the year 1956 as per decision of Government of India [Government of India letter No. BH-5(5)/55-Genl., dated 07.01.1956] to sanction the establishment of 5 new colleges on a sponsored basis for the education mainly of displaced students from erstwhile East Pakistan, now Bangladesh.

The college at Baisnabghata, Garia, came to its existence in 1956 under the scheme of Government of West Bengal titled 'Scheme for setting up new colleges to relieve congestion in the existing colleges in Calcutta' as per Government of West Bengal Order No. 7805-Edn., dated 24/25th July, 1956 with affiliation in the then 'Intermediate' and Degree Courses in arts and Science.

Dinabandhu Andrews College started discharging its educational responsibilities in the building of Garia Baroda Prasad High School situated on Garia Station Road until its own building started taking shape at 54, Raja S.C. Mullick Road, Kolkata- 700084.

The college authority sincerely and honestly care for the very purpose of its existence: expanding the scope of higher education for the weaker sections of the society including students with poor and very poor financial background, students belonging to families where no one has ever completed school education, students who are marginalized in the society, students whose fathers are farmers/daily labourers/rickshaw pullers/auto- rickshaw drivers, students with disturbed family background etc.

The college authority made three-fold endeavour in order to achieve its goal of serving the interests of the weaker sections of the society:

1. By keeping college fees as low as possible compared to other colleges, and providing financial help in the name of free-studentship
2. By opening an additional shift in the Morning hours for accommodating maximum possible students, and
3. By opening the Study Centre of Indira Gandhi National Open University (IGNOU) in order to accommodate students who are forced to work at the prime time of their life for the interest of their indigent families.

The college authority tries its level best to ensure that no student is deprived of Higher Education for financial, social and other constraints.

6.2 Does the Institution has a management Information System:

The college has not been completely computerized till date. The records are kept primarily as hard copy documents. However, the college maintains a college management software called 'Smart College Software' used for various purposes such as (1) Collection of Fees, (2) Maintaining college pay roll, (3) Students' Admission, (4) Students' progression from one class to another. Moreover, the college maintains its accounts using TALLY Software. We are optimistic that we will be able to computerize the whole system in near future.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being an affiliated college under Calcutta University, Curricular Development is beyond the scope of the academic activities of the college. However, teachers often find opportunities in various capacities to contribute to Curricular Development.

6.3.2 Teaching and Learning

Improvement of the quality of teaching-learning process is a continuous one. As a part of the process, the college regularly encourages the teachers for improving the quality of teaching. For doing so the college has

1. Wall hanging projectors installed in different departments and class rooms
2. One smart class room is developed; two more to follow
3. Gradually increased the number of books and titles in the Library
4. Procured a new Library Software
5. Renovated the laboratories of the Electronics and Molecular Biology departments.
6. Gradually replaced the wooden blackboards by modern synthetic boards
7. Appointed new teachers and non-teaching staff.

6.3.3 Examination and Evaluation

Mid-term tests and Annual Examinations are regularly held every year as per Calcutta University guidelines. Teachers/departments, however, are free to arrange tests at their discretion at any point of time.

6.3.4 Research and Development

Teachers are encouraged to be engaged in Research Work. Certain Minor Research Schemes have been completed while some others are in progress.

6.3.5 Library, ICT and physical infrastructure / instrumentation:



1. All the departments, Office and the Library use computers for various purposes. New computers are added as and when required
2. LAN networking already established under the supervision of WEBEL. A centralized server and 20 nodes in different departments, Teachers Room, Library and College Office have already been established.
3. Portable amplifiers are added to address large classes and to hold meetings among different stake holders
4. Physical Infrastructure including civil infrastructure are maintained and continuously developed under the supervision of the Public Works Department of the Government of West Bengal
5. Valuable and useful instruments are continuously added using UGC/State Government/College fund on a regular basis
6. Construction work of new Academic Building is going on at present which is substantially funded by West Bengal gal Government and executed by Public Works Department

The Centralized Server (DELL)

6.3.6 Human Resource Management:

Students are our priority. We exert all efforts to ensure that each and every student is academically benefitted from the college at a very low cost. The college takes utmost care so that students can concentrate on their studies.

Employees, including members of teaching and non-teaching staff, are also very important in the Human Resource Management. College takes care of their interests for enabling them to concentrate on the duties they are supposed to perform. The steps taken to ensure this are as follows:

1. Ensuring regularity in the payment of salaries and other dues
2. Ensuring settlement of the cases of Career Advancements as and when applicable
3. Ensuring regularity in maintenance of service records as per rules
4. Ensuring submission of papers for terminal benefits eight months prior to the due date of retirement
5. Ensuring payment of admissible dues from Provident Fund of the retiring employee on the last working day
6. Ensuring the process of filling up the vacancies as fast as possible with strict observance of rules in force from time to time.

6.3.7 Faculty and Staff recruitment

1. Recruitment of Assistant Professors is done on the basis of recommendation of the West Bengal College Service Commission against the duly authenticated vacant posts in strictest observance of the reservation rules in force.
2. Recruitment of non-teaching staff is done by the Governing Body in terms of (1) Post fill up permission from Government, and the (2) existing Government Orders relating to the rules and regulations of the recruitment process.
3. Other categories of staff such as Temporary Teachers, Guest Faculty, and Temporary Non-Teaching Staff are recruited by the Governing Body.

6.3.8 Industry Interaction / Collaboration:

Nothing to report up till now

6.3.9 Admission of Students:

The admission process is designed to have a transparent system. We followed the procedure mentioned below –

- Admission notification is given on website after publication of Class XII results.
- Details of seats and other criteria are clearly stated on our web site
- Students are required to download the Admission Forms
- Filled-in Admission Forms along with requisite application money are required to be deposited in designated branches of Axis Bank Ltd.
- Detailed merit lists (subject-wise as well as category-wise) are published on website on the date previously notified.
- Time given to candidates to report for discrepancy, if any, and correction thereof.
- Admission List (merit-wise) is published on the website announcing the date/s of admission.
- Admission starts thereafter on the basis of admission lists.
- On admission date documents are verified first and candidates are given printed forms. After filling in some fields and obtaining the admission order, they are required to deposit cash in designated branches of Axis Bank Ltd.
- Subsequent Admission Lists are published if seats remain vacant.

6.4 Welfare schemes for:

| | |
|--------------------|---|
| Teaching Staff | Maternity leave for regular, Part Time and Contractual Whole Time Teachers, medical leave as per Govt. rules, leave with pay to all teachers for joining Refresher Courses/Orientation Programmes, payment of Bonus/ Ex-Gratia to all eligible teachers, unlimited book lending facility to all teachers etc. There exists one Employees' Cooperative Credit Society for various financial assistance to its members |
| Non-teaching Staff | Loan facility on easy terms, payment of Bonus/ Ex-Gratia to all eligible members of Non-Teaching Staff, maternity leave with pay for 180 days to all female employees, medical leave as per Govt. rules etc. There exists one Employees' Cooperative Society for various financial assistance to its members |
| Students | Waiver of Tuition fees out of Students' Aid Fund, SC/ST Scholarships, different Non-Government Scholarships, |

6.5 Total corpus fund generated:

15861926.00

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|----------------------|----------|------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | — | Yes | Academic Sub Committee |
| Administrative | Yes | Government Appointed | Yes | Governing Body |

6.8 Does the University/ Autonomous College declare results within 30 days?

Declaration of results of UG Courses is the prerogative of the affiliating University.

For UG Programmes

Yes



No



For PG Programmes

Yes



No



6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association:

NIL

6.12 Activities and support from the Parent – Teacher Association:

NIL

6.13 Development programmes for support staff

NIL

6.14 Initiatives taken by the institution to make the campus eco-friendly:

- Initiatives have been taken for proper maintenance and beautification of the garden in the college premises.



Some age-old trees in the garden of Dinabandhu Andrews College



Layered gardening at Dinabandhu Andrews College

- The pond on the southern side of the college building is cleaned in regular intervals



A healthy pond on the premises of Dinabandhu Andrews College

- College garden maintains a number of plants with medicinal value



College maintains a good collection of plants of medicinal value

Criterion – VII

7. Innovations and Best Practices:

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

We have undertaken administrative and technical works so that the entire admission process be conducted on web-based mode from 2018-19

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

1. Installation of CCTV for campus safety
2. Purchase of two high value lab equipment, namely, PCR Thermocycler and GHz Spectrum analyser.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Substantial use of Solar Energy as part of our Green Initiative
2. Measures are taken to keep our campus green as far as possible
3. Providing financial support to the students from poor economic background

7.4 Contribution to environmental awareness / protection

For generating environmental awareness among the students, the college encourages the students to participate in the process of developing one project on environmental sustenance.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

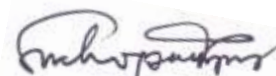
Criterion-VIII

8. Plans of institution for next year

1. To continue construction of the new academic building on the proposed site
2. To complete the Centralized Server-based networking
3. To computerize the students' database
4. To continue the process of complete online fee collection and to implement the same in a phased manner.
5. To continue the work of digitization of the library and other documents



Signature of the Coordinator, IQAC
(Dr. Amitabha Roy)



Signature of the Chairperson, IQAC
(Dr. Somnath Mukhopadhyay)

Annexure I

Abbreviations:

| | | |
|------|---|--|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |
| NET | - | National Eligibility Test |
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |

| Academic Calender | | | | | | |
|--------------------------|---|---|--|--|---|--|
| 2017-18 | | | | | | |
| Days | July. '17 | Aug. '17 | Sept.,17 | Oct. '17 | Nov. '17 | Dec. '17 |
| 1 | Saturday Teaching Day CU Exam (BA/BSC P2H) | Tuesday Teaching Day | Friday Teaching Day CU Exam | Sunday | Wednesday Teaching Day | Friday Teaching Day |
| 2 | Sunday | Wednesday Teaching Day CU Exam (BA/BSC P1G) | Saturday H.day (Idul- juha) | Monday College Closed Gandhi Birth Day | Thursday Teaching Day | Saturday H.Day (Milad un Nabi) |
| 3 | Monday Teaching Day CU Exam (BA/BSC P2H & MSC) | Thursday Teaching Day CU Exam (BA/BSC P1G) | Sunday | Tuesday H.Day Puja Vacn | Friday Teaching Day IQAC meetng Essay Compt | Sunday |
| 4 | Tuesday Teaching Day CU Exam (MSC) | Friday Teaching Day CU Exam (BA/BSC P1G) 1st yr admn | Monday Teaching Day | Wednesday H.Day Puja Vacn | Saturday H.Day (Guru Nanak B.Day) | Monday Teaching Day |
| 5 | Wednesday Teaching Day CU Exam (MSC) | Saturday Teaching Day | Tuesday Teaching Day | Thursday H.Day Puja Vacn | Sunday | Tuesday Teaching Day Blood Donation Camp |
| 6 | Thursday Teaching Day CU Exam (BCOM P1H & MSC) | Sunday | Wednesday Teaching Day | Friday H.Day Puja Vacn | Monday Teaching Day GB Meeting | Wednesday Teaching Day |
| 7 | Friday Teaching Day CU Exam (BCOM P1G & MSC) 1st yr admn | Monday Teaching Day 1st yr admn | Thursday Teaching Day Finance Comm Metting | Saturday H.Day Puja Vacn | Tuesday Teaching Day | Thursday Teaching Day |
| 8 | Saturday Teaching Day CU Exam (BCOM P1G) | Tuesday Teaching Day CU Exam (BA/BSC P1G) | Friday Teaching Day Seminar (by ABP Grp) | Sunday | Wednesday Teaching Day Workshop at Phys Dept | Friday Teaching Day |

| Academic Calender | | | | | | |
|--------------------------|---|---|---|--------------------------------------|-------------------------------|--|
| 2017-18 | | | | | | |
| Days | July. '17 | Aug. '17 | Sept.,17 | Oct. '17 | Nov. '17 | Dec. '17 |
| 9 | Sunday | Wednesday Teaching Day CU Exam (BA/BSC P1G) | Saturday Teaching Day | Monday H.Day Puja Vacn | Thursday Teaching Day | Saturday Teaching Day |
| 10 | Monday Teaching Day CU Exam (BCOM P1H & MSC) | Thursday Teaching Day CU Exam (BA/BSC P1G) | Sunday | Tuesday H.Day Puja Vacn | Friday Teaching Day | Sunday |
| 11 | Tuesday Teaching Day CU Exam (BCOM P1G & MSC) | Friday Teaching Day CU Exam (BA/BSC P1G) | Monday Teaching Day | Wednesday H.Day Puja Vacn | Saturday Teaching Day | Monday Teaching Day |
| 12 | Wednesday Teaching Day CU Exam (BCOM P1H) | Saturday Teaching Day | Tuesday Teaching Day CU Exam (MSC) | Thursday H.Day Puja Vacn | Sunday | Tuesday Teaching Day TC Meeting |
| 13 | Thursday Teaching Day CU Exam (BCOM P1G & MSC) 1st yr admn | Sunday | Wednesday Teaching Day GB (Circulation) CU Exam (MSC) | Friday H.Day Puja Vacn | Monday Teaching Day | Wednesday Teaching Day |
| 14 | Friday Teaching Day CU Exam (BCOM P1H) 1st yr admn | Monday H.day (Janmastami) | Thursday Teaching Day CU Exam (MSC) | Saturday H.Day Puja Vacn | Tuesday Teaching Day | Thursday Teaching Day |
| 15 | Saturday Teaching Day 1st yr admn | Tuesday H.day (Independence day Celebration) | Friday Teaching Day Finance Meeting CU Exam (MSC) | Sunday | Wednesday Teaching Day | Friday Teaching Day |
| 16 | Sunday | Wednesday Teaching Day | Saturday Teaching Day 1st yr Registration | Monday H.Day Puja Vacn | Thursday Teaching Day | Saturday Teaching Day |

| Academic Calender | | | | | | |
|--------------------------|---|---|---------------------------|---------------------------------|---|--|
| 2017-18 | | | | | | |
| Days | July. '17 | Aug. '17 | Sept.,17 | Oct. '17 | Nov. '17 | Dec. '17 |
| 17 | Monday Teaching Day CU Exam (BCOM P1G) 1st Yr Admn | Thursday Teaching Day | Sunday | Tuesday H.Day Puja Vacn | Friday Teaching Day | Sunday SSC exam For HM Recru. |
| 18 | Tuesday Teaching Day CU Exam (BCOM P1H) MSC P1 formfill up (Elta) | Friday Teaching Day | Monday Teaching Day | Wednesday H.Day Puja Vacn | Saturday Teaching Day IQAC Meeting | Monday Teaching Day |
| 19 | Wednesday Teaching Day CU Exam (BCOM P1G) MSC P2 formfill up (Elta) | Saturday Teaching Day | Tuesday Teaching Day | Thursday H.Day Puja Vacn | Sunday | Tuesday Teaching Day Co-Operative Metting |
| 20 | Thursday Teaching Day 1st Yr Admn CU Exam | Sunday | Wednesday Teaching Day | Friday H.Day Puja Vacn | Monday Teaching Day GB Meeting | Wednesday Teaching Day |
| 21 | Friday Teaching Day | Monday Teaching Day 1st Yr Admn CU Exam | Thursday Teaching Day | Saturday H.Day Puja Vacn | Tuesday Teaching Day | Thursday Teaching Day |
| 22 | Saturday Teaching Day | Tuesday Teaching Day 1st Yr Admn CU Exam | Friday Teaching Day | Sunday | Wednesday Teaching Day | Friday Teaching Day |
| 23 | Sunday | Wednesday Teaching Day CU Exam | Saturday H.Day (P/Dis) | Monday Teaching Day | Thursday Teaching Day College Exam | Saturday Teaching Day |
| 24 | Monday Teaching Day CU Exam | Thursday Teaching Day CU Exam | Sunday | Tuesday Teaching Day | Friday Teaching Day College Exam | Sunday |

| Academic Calender | | | | | | |
|--------------------------|---|---|--|--|---|---|
| 2017-18 | | | | | | |
| Days | July. '17 | Aug. '17 | Sept.,17 | Oct. '17 | Nov. '17 | Dec. '17 |
| 25 | Tuesday Teaching Day CU Exam (BA/BSC P1H) 1st yr admn | Friday Teaching Day CU Exam | Monday H.Day Puja Vacn | Wednesday Teaching Day | Saturday Teaching Day College Exam | Monday College Closed Cheistmas |
| 26 | Wednesday Teaching Day CU Exam (BA/BSC P1H) | Saturday Teaching Day | Tuesday H.Day Puja Vacn | Thursday Teaching Day | Sunday | Tuesday Winter Recess |
| 27 | Thursday Teaching Day CU Exam (BA/BSC P1H) | Sunday | Wednesday H.Day Puja Vacn | Friday H.Day (Chatt Puja) | Monday Teaching Day College Exam | Wednesday Winter Recess |
| 28 | Friday Teaching Day CU Exam (BA/BSC P1H) | Monday Teaching Day 3rd Yr Admn GB Meeting CU Exam | Thursday H.Day Puja Vacn | Saturday Teaching Day | Tuesday Teaching Day College Exam | Thursday Winter Recess |
| 29 | Saturday Teaching Day | Tuesday Teaching Day 3rd Yr Admn CU Exam | Friday H.Day Puja Vacn | Sunday | Wednesday Teaching Day | Friday Winter Recess |
| 30 | Sunday | Wednesday Teaching Day CU Exam | Saturday H.Day Puja Vacn | Monday Teaching Day | Thursday Teaching Day | Saturday Winter Recess |
| 31 | Monday Teaching Day | Thursday Teaching Day CU Exam | NULL | Tuesday Teaching Day | NULL | Sunday Winter Recess |

| Academic Calender | | | | | | |
|--------------------------|---|--|---|----------------------------------|--|--|
| 2017-18 | | | | | | |
| Days | Jan. '18 | Feb. '18 | Mar. '18 | April. '18 | May. '18 | June. '18 |
| 1 | Monday Holiday New Year Day | Thursday Teaching Day | Thursday H.Day (dole) | Sunday | Tuesday H.Day (May Day) | Friday Summer Recess |
| 2 | Tuesday Teaching Day | Friday Teaching Day CU Exam BCOM Sem1 | Friday H.Day (Holy) | Monday Teaching Day | Wednesday College Colsd As per Govt Order | Saturday Summer Recess CU Exam |
| 3 | Wednesday Teaching Day | Saturday Teaching Day | Saturday College Closed (P/Dis) | Tuesday Teaching Day | Thursday Teaching Day Seminar at Phys Dept | Sunday |
| 4 | Thursday Teaching Day TC Meeting | Sunday | Sunday | Wednesday Teaching Day | Friday Teaching Day | Monday Summer Recess |
| 5 | Friday Teaching Day | Monday Teaching Day | Monday Teaching Day | Thursday Teaching Day | Saturday Teaching Day | Tuesday Summer Recess CU Exam |
| 6 | Saturday Teaching Day | Tuesday Teaching Day | Tuesday Teaching Day CU Exam Football Tourmn | Friday Teaching Day | Sunday | Wednesday Summer Recess |
| 7 | Sunday | Wednesday Teaching Day | Wednesday Teaching Day CU Exam Football Tourmn | Saturday Teaching Day | Monday Teaching Day | Thursday Summer Recess CU Exam |
| 8 | Monday Teaching Day | Thursday Teaching Day | Thursday Teaching Day CU Exam | Sunday | Tuesday Teaching Day | Friday Summer Recess CU Exam |

| Academic Calender | | | | | | |
|--------------------------|--|---|---|--|---|--|
| 2017-18 | | | | | | |
| Days | Jan. '18 | Feb. '18 | Mar. '18 | April. '18 | May. '18 | June. '18 |
| 9 | Tuesday Teaching Day College Exam GB Meeting | Friday Teaching Day | Friday Teaching Day College Exam | Monday Teaching Day CU Exam | Wednesday Teaching Day | Saturday Summer Recess |
| 10 | Wednesday Teaching Day College Exam | Saturday Teaching Day | Saturday Teaching Day College Exam | Tuesday Teaching Day CU Exam | Thursday Teaching Day | Sunday |
| 11 | Thursday Teaching Day College Exam | Sunday | Sunday | Wednesday Teaching Day CU Exam | Friday Teaching Day | Monday Summer Recess CU Exam |
| 12 | Friday H.Day Vivekananda B.day College Picnic | Monday Teaching Day | Monday Teaching Day CU Exam College Exam | Thursday Teaching Day CU Exam | Saturday Teaching Day | Tuesday Summer Recess CU Exam |
| 13 | Saturday Teaching Day College Exam | Tuesday Teaching Day Seminar at Chem Dept | Tuesday Teaching Day CU Exam College Exam | Friday Teaching Day CU Exam | Sunday | Wednesday Summer Recess CU Exam |
| 14 | Sunday | Wednesday H.Day (Shiva Ratri) | Wednesday Teaching Day CU Exam College Exam | Saturday H. Day (Chaitra Sanskranti) | Monday Panchayet Election | Thursday Summer Recess CU Exam GB Meeting |
| 15 | Monday Teaching Day CU Exam BCOM Sem1 | Thursday Teaching Day | Thursday Teaching Day CU Exam | Sunday | Tuesday Teaching Day TC Meeting Farewall Meeting | Friday Summer Recess CU Exam |
| 16 | Tuesday Teaching Day AGM & TC Sec Election | Friday Teaching Day CU Exam Finance Meeting | Friday Teaching Day CU Exam | Monday Teaching Day CU Exam | Wednesday Summer Recess | Saturday H. Day Idu'l Fitr |

| Academic Calender | | | | | | |
|--------------------------|--|--|--------------------------------------|--------------------------------------|---|--|
| 2017-18 | | | | | | |
| Days | Jan. '18 | Feb. '18 | Mar. '18 | April. '18 | May. '18 | June. '18 |
| 17 | Wednesday Teaching Day | Saturday Teaching Day | Saturday Teaching Day CU Exam | Tuesday Teaching Day CU Exam | Thursday Summer Recess | Sunday |
| 18 | Thursday Teaching Day CU Exam BCOM Sem1 | Sunday | Sunday | Wednesday Teaching Day CU Exam | Friday Summer Recess | Monday Summer Recess CU Exam |
| 19 | Friday Teaching Day CU Exam BCOM Sem1 | Monday Teaching Day CU Exam | Monday Teaching Day CU Exam | Thursday Teaching Day CU Exam | Saturday Summer Recess | Tuesday Summer Recess |
| 20 | Saturday Teaching Day | Tuesday Teaching Day | Tuesday Teaching Day CU Exam | Friday Teaching Day CU Exam | Sunday | Wednesday Summer Recess CU Exam |
| 21 | Sunday | Wednesday Teaching Day | Wednesday Teaching Day CU Exam | Saturday Teaching Day | Monday Summer Recess CU Exam BCOM P2 | Thursday Summer Recess CU Exam |
| 22 | Monday H.Day (sarasawati Puja) | Thursday Teaching Day college Exam | Thursday Teaching Day CU Exam | Sunday | Tuesday Summer Recess CU Exam BCOM P2 | Friday Summer Recess CU Exam 1st yr admn |
| 23 | Tuesday H.Day (Netaji B/D) | Friday Teaching Day college Exam Acad comm Meeting | Friday Teaching Day CU Exam | Monday Teaching Day CU Exam | Wednesday Summer Recess CU Exam BCOM P2 | Saturday Summer Recess CU Exam 1st yr admn |
| 24 | Wednesday H.Day (CU F/D) | Saturday Teaching Day college Exam | Saturday Teaching Day CU Exam | Tuesday Teaching Day CU Exam | Thursday Summer Recess | Sunday |

| Academic Calender | | | | | | |
|--------------------------|---|--|---|--|---|---|
| 2017-18 | | | | | | |
| Days | Jan. '18 | Feb. '18 | Mar. '18 | April. '18 | May. '18 | June. '18 |
| 25 | Thursday College Closed (P/Dis) | Sunday | Sunday | Wednesday Teaching Day CU Exam | Friday Summer Recess CU Exam BCOM P2 | Monday Summer Recess CU Exam 1st yr admn |
| 26 | Friday H.Day (Republick Day Celbrn) | Monday Teaching Day college Exam | Monday Teaching Day CU Exam | Thursday Teaching Day CU Exam | Saturday Summer Recess | Tuesday Summer Recess CU Exam 1st yr admn |
| 27 | Saturday College Closed (P/Dis) | Tuesday Teaching Day college Exam | Tuesday Teaching Day CU Exam | Friday Teaching Day CU Exam | Sunday | Wednesday Summer Recess CU Exam 1st yr admn |
| 28 | Sunday | Wednesday Teaching Day College Fest | Wednesday Teaching Day CU Exam | Saturday Teaching Day | Monday Summer Recess CU Exam BCOM P2 | Thursday Summer Recess CU Exam 1st yr admn |
| 29 | Monday Teaching Day CU Exam BCOM Sem1 | NULL | Thursday Teaching Day CU Exam | Sunday | Tuesday Summer Recess | Friday Summer Recess 1st yr admn |
| 30 | Tuesday Teaching Day CU Exam BCOM Sem1 Acad. Cmm Meeting | NULL | Friday H.Day (Good Friday) | Monday H.Day (Buddha Purnima) | Wednesday Summer Recess CU Exam BCOM P2 | Saturday Summer Recess 1st yr admn |
| 31 | Wednesday Teaching Day CU Exam BCOM Sem1 | NULL | Saturday H.Day (Easter Saturday) | NULL | Thursday Summer Recess CU Exam BCOM P2 F C meeting | NULL |