

Name of College : DINABANDHU ANDREWS COLLEGE..

Address: GARIA, KOLKATA – 700084.

H.R.A Declaration vice Higher Edn Dept Order No 597-Edn (CS) dt 09-06-99.

I do hereby declare that –

1. I am incurring /paying/contributing some expenditure on rent/towards house or property tax or maintenance of the house owned by myself/parents/son(s)/unmarried daughter(s) /Spouse.
2. I am married/unmarried/widow/widower
3. I and my spouse are not enjoying any accommodation provided or owned by the College authorities , Universities, Govt authorities or any Govt undertaking ,any statutory or Local Body.
- 3(a) I am paying Rs..... as rent for accommodation provided by Govt/any Govt Undertaking , any statutory or local body.
4. My wife /husband is not in service under the Govt of India or any State Govt or any undertaking of the Central or any State Govt. or any statutory or Local Body, Educational Institution etc.

OR

My wife/husband is employed and following are the particulars of her/his employment and pay etc. drawn by her/him.:-

a) Name and address of her/his office/Institution/Organization-

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b) present pay per mensem scale of pay.

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c) House rent Allowance drawn by her/him per mensem & dt of next increment.

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OR

My husband/wife does not draw any HRA because

Date:

Signature:.....

Name.....

Designation.....

I do hereby declare that the particulars given above are true.

..... Signature

Signature of the Spouse of the employee. Name.....

Designation.....

Note: (1) Please strike out which is not applicable.

(2) If the employee of spouse enjoys free/rented accommodation/quarter, then the employee will not be entitled to get HRA.

(3) Attested Xerox copy of the Certificate of HRA issued by the employer of the spouse should be furnished.

Signature of the appointing authority of the spouse with seal.

Signature of the Head/Employer of the College with seal.