

# Library Gazette

## Session 2023-24

“Libraries are more important to the education system than the institutions such as schools, colleges and universities”

—Rabindranath Tagore

### MESSAGE FROM THE PRINCIPAL

**“A milestone in the history of the college was reached in 2000...”**

Libraries are collections of books, manuscripts, journals, and other sources of recorded information. Libraries in this sense, that is, primarily as storehouses for books and periodicals, have changed dramatically since the middle of the 20th century. Libraries now have emerged as a far-reaching body of information resources and services. Rapid developments in electronic communication and other data management devices have made it possible to store and retrieve information in many different forms and on a global basis. The terms ‘digital library’ and ‘virtual library’ have come to be used to refer to the vast collection of information to which people gain access over the Internet, cable television, or some other types of wireless communication system. Despite all these significant changes, the cultural role of libraries remains unchanged. Libraries remain responsible for acquiring and providing access to books, periodicals, and other media that meet the educational, recreational, and informational needs of their users. In short, a library is a place where a child can hear its first story and a scholar can carry out his or her research.



The college library, which is a cornerstone of the institution, is no exception to these general trends, and has evolved from its humble beginnings with only a few hundred books into a modern one with Internet and reprographic facilities over its sixty years of existence, thanks to the periodic grants made to it by the University Grants Commission and the Government of West Bengal for development. The library at present boasts a collection of over 29,000 books in addition to a goodly number of journals and magazines to which it regularly subscribes.

The year 2014 is a landmark in its not-yet-long history, for in that year the Government of West Bengal made to it a generous grant of over seven lakh rupees for expansion and modernization. Utilizing that grant, the library was expanded in area, was refurbished thoroughly and given a facelift, and a more spacious and comfortable reading room was added. It now has an all-new look and up-to-date facilities. The library also has institutional membership of The British Council Library, Kolkata. Visually impaired students of the college can use the Braille Library of the Blind Boys’ Academy, Ramakrishna Mission, Narendrapur, Kolkata, by a special arrangement made with it. I sincerely believe that the college library will go a lot farther in its evolution and modernize itself still more in years to come in tune with the changing needs of time.



### MESSAGE FROM THE PRESIDENT, Governing Body

Dear Students, Faculty, and Stakeholders, Our college library stands as a testament to excellence, a vibrant hub where knowledge and innovation converge. This expansive facility, online databases, and e-journals. Expert librarians provide personalized research guidance amidst modern IT infrastructure, Wi-Fi, and comfortable seating for 500+ students. Audio-visual materials, digital media, and collaborative workspaces fuel scholarship and creativity. Natural light pours in through large windows, creating an inviting atmosphere. As President of the Governing Body, I invite you to explore this intellectual sanctuary, fostering academic achievement and lifelong learning.



### Message from the Coordinator of the IQAC

The college library, a vibrant hub of academic excellence, offers a conducive learning environment with its vast collection of volumes, online databases, and e-journals. The library boasts modern infrastructure, including spacious reading halls, IT facilities, and Wi-Fi connectivity. To foster research and scholarship, our library provides circulation services, reference assistance, inter-library loan facilities, and information literacy workshops. Embracing digital advancements, we have implemented an Online Public Access Catalogue (OPAC) and digital repository of college publications. IQAC commends the library's commitment to excellence and recommends ongoing upgrades to infrastructure, resources, and staff training to ensure continued support for our students' and faculty's academic pursuits.



## Historical Background

Dinabandhu Andrews College (Government-Sponsored), a premier co-educational institution of higher education, was founded in 1956 by an order of the Government of West Bengal. The College is named in honour of Rev. C. F. Andrews, a noted educationist and close associate of Rabindranath Tagore and Mahatma Gandhi, who had come to India from England as a Christian missionary and subsequently identified himself with the cause of social reforms and India's independence. He earned the epithet 'Dinabandhu' for his compassionate services to the poor.

The college was established for the higher education of the children of displaced persons from East Pakistan (now Bangladesh) who had settled at Jadavpur, Baishnabghata and in other adjoining areas. The College Library was started in order to cater to the academic and research needs of the teachers, students, and staff members. Since then, the Library of the college has gone from strength to strength to live up to the expectations of its users.

## Membership

The membership of the Library is open to students, teachers and other staff members of the College. Retired teachers and staff members as well as former students of the college are also eligible for getting reading room facility, subject to the approval of the college authorities.

## Human Resource

**Librarian:** 1.Tarun Kumar Roy – M.A., BLISC  
2.Chaudhuri Mafijul Kabir – M.A., MLISC

**Library Staff:** 1.Birup Karmakar 2.Mili Chakraborty (Morning Shift) 3.Tarun Manna (Morning Shift)

## Library Rules

### General Rules

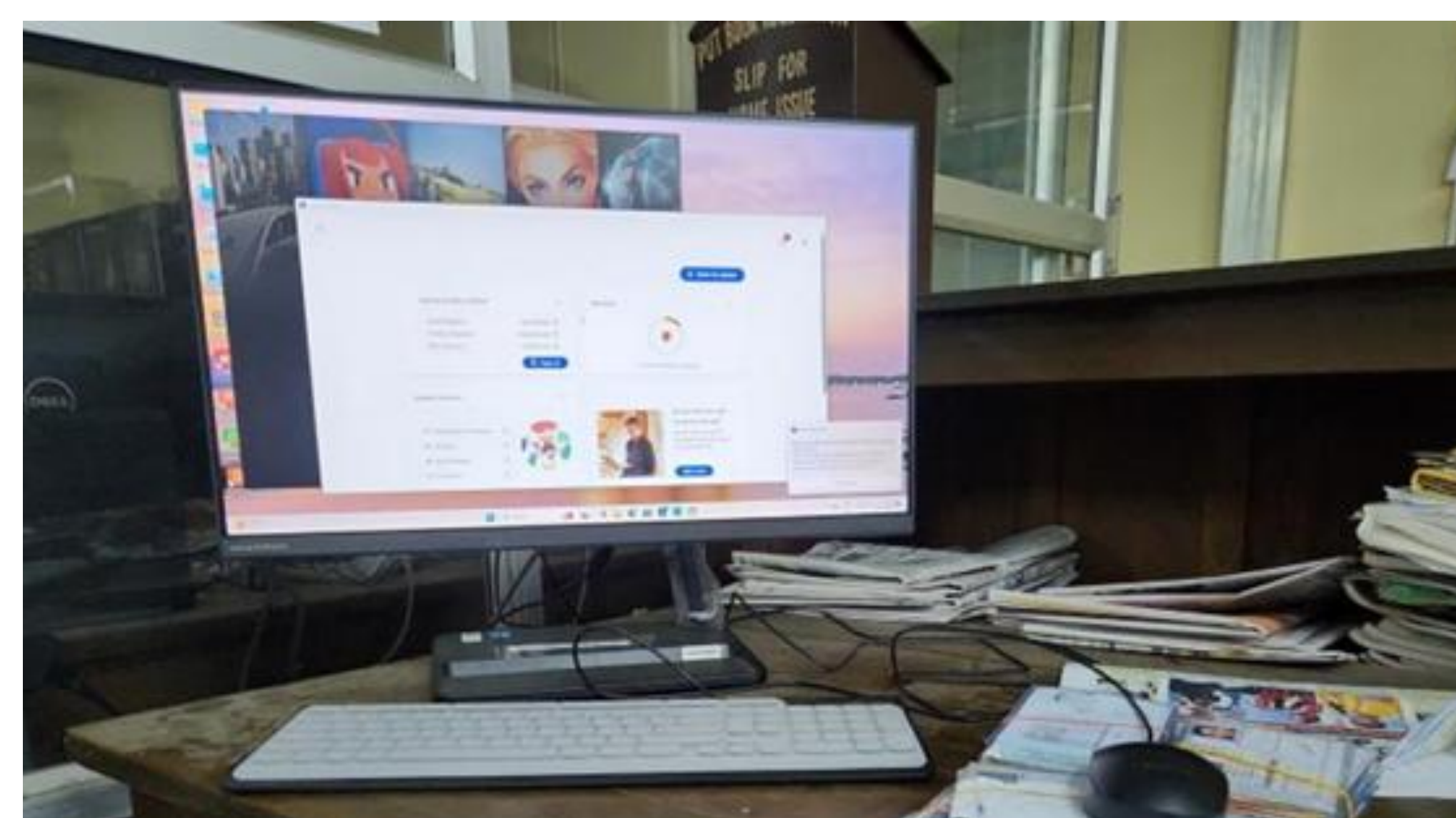
- 1.Maintain silence in the Reading Room and other areas of the Central Library.
- 2.Students from all disciplines must produce Library Card when entering the Central Library.
- 3.DO NOT enter with your baggage in the Stack Room.
- 4.After borrowing a book from the Lending Counter, students are advised to go to the reading room or leave the library.
- 5.The books marked as "FOR READING ROOM ONLY" and periodicals (both journals and magazines) are meant for consultation in the READING ROOM ONLY and NOT TO BE TAKEN OUT.
- 6.DO NOT make a chaotic crowd in front of any counter, but stand systematically in a queue.
- 7.The book borrowed by the students should be returned on or before the stipulated date mentioned on the date-slip.
- 8.For delay in returning a book a student has to pay a fine of Re.1/- (Rupee one only) per day per book.
- 9.The late fines are to be deposited at the COLLEGE CASH COUNTER ONLY against the College Fees Book .After paying the fine, the student has to submit his/her copy of the fine slip to the library office for updating the fine status.
- 10.The photocopy section is for LIBRARY BOOKS ONLY. Class notes, books and papers from outside are NOT ALLOWED TO BE PHOTOCOPIED HERE.

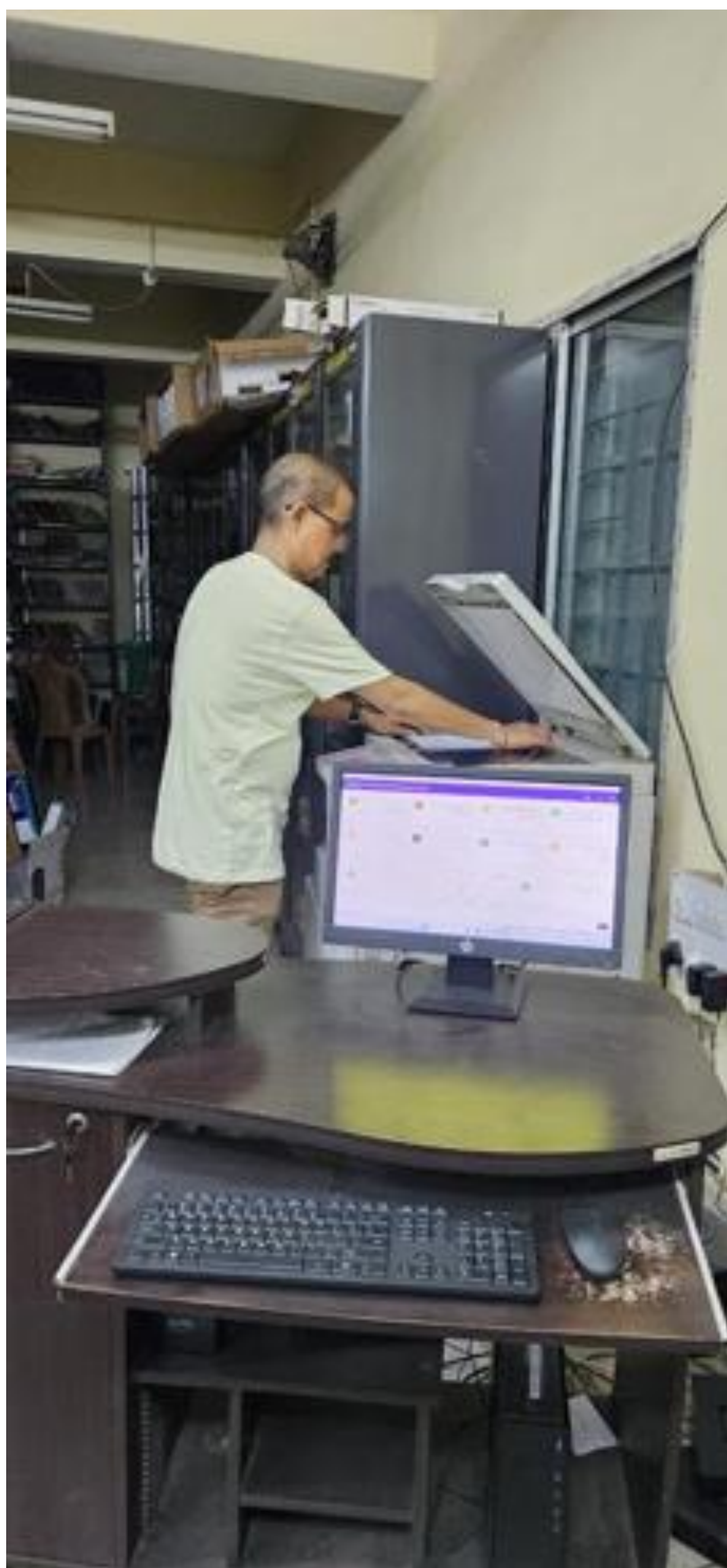
## Central Library Facilities

The College Library occupies a spacious area on the ground floor of the college. It is well furnished and has a rich collection of books and journals. The Library comprises the Central Library and separate Seminar Libraries attached to some of the Departments. The Library provides services to the students, teachers, and other staff members of the college. There are two lending counters, one for the Morning Shift and the other for the Day College. The circulation counters are for issuing, reissuing, and taking back books. The library has reading room facility with a seating capacity of 50. Internet browsing facilities are also available, but only educational sites are allowed for surfing. The library keeps a special collection of books for SC/ST/OBC/Minority students. Photocopy and print-out facilities are available in the library keeping in mind the copyright rules in this regard. The library provides current-awareness service to the readers through new arrivals display, newsletters, carrier guidance, etc.

The membership of the lending section is open to teachers, students, and support staff of the college. The reading room remains open from 6.30 AM to 5.00 PM from Monday to Friday; on Saturdays it is open from 6.30 AM to 1.30 PM. On the Morning Shift the lending section functions from 7.00 AM to 1.00 PM from Monday to Friday; on Saturdays it is open from 7.00 AM to 10.00 AM. For the Day College the lending section functions from 10.30 AM to 4.30 PM from Monday to Friday; on Saturdays it is open from 10.30 AM to 1.00 PM. A student of an Honours subject can borrow two books from the Central Library and one book from the Seminar Library; a Pass-course student can borrow one book from the Central Library, and a Post-graduate (PG) student can borrow three books from the Central Library at a time for seven days, which are further renewable for seven days.

## Central Library Images





A delay in return is charged Re.1/- (Rupee one only) per day per book. Each shelf has a shelf guide, which indicates class numbers and subjects concerned. The library presently subscribes more than 25 periodicals, including both journals and magazines and four career related weekly journals. E-books and e-journals are also available in the library through <http://www.inflibnet.ac.in>. These cover all major areas of science, social science and humanities. The library also has Institutional Membership of the British Council Library, Kolkata.

### Library Services

**Reading Room:** The Central Library of the college has well-equipped and spacious reading room facilities with a seating capacity of 50 (fifty). Reference books, periodicals and current awareness materials are issued for the reading room only.

**Career Guidance Books:** Books and journals relating to different competitive examinations, career/service oriented programmes and other documents in this context are available for consultation in the Reading Room.

**Reprography Services:** The reprographic facilities are available in the Central Library for the students and teachers and other staff members. All the computers with Internet facilities are connected directly to the photocopy machine for taking print out of any on-line and also of off-line materials.

**On-line Database Search:** Web-OPAC is used for on-line database search.

**Off-line Database Search:** CD-ROM databases are available for use. A good number of CDs/ DVDs are available for Reading Room reference.

**New Arrivals Display:** The newly added resources to library (books, journals, CDs etc.) are displayed for the convenience of students, teachers and other staff members so that they could be aware of the updated library collection. Any newly added item is set aside for exhibition for at least seven days.





### **Book Requisition and Reservation:**

Students, teachers and other staff members can place requisition for a book that is not available in the library. The requisition should be given in the Demand Book with the concerned library staff. Also, users can reserve a particular book through reservation slip available from Lending Counters. They are informed over the phone after the reserved document returns to the shelf.

### **Searching On-line Journals through INFLIBNET:**

We are privileged to be enlisted in the scholarly e-resource consortia (N-LIST) hosted by the Information and Library Network (INFLIBNET) under the University Grants Commission. As an authorized user under NLIST programme we have access to 6000+ e journals and 97000+ e-books covering all major areas of science, social science and humanities which are accessible from the Central Library through E-Resource Access Centre.

**Borrowing Facilities:** The book borrowing facility is open only for the students, teachers and other staff members of the college. A student can borrow two books from the Central Library and one book from the Seminar Library; a Pass-course student can borrow one book from the Central Library, and a Post-Graduate (PG) student can borrow three books from the Central Library at a time for seven days, which are further renewable for seven days. A delay in return is charged Re.1/- (Rupee one only) per day per book.

### **Documents related to Local History and the Life of Andrews :**

The library of the college has a collection of books on the local history of South 24 Paraganas and the Sundarbans and also books on Dinabandhu Andrews after whom the college is named.

## Library as a Learning Resource

**Library is fully automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books and journals as per day usage of library.**

Central Library of Dinabandhu Andrews College, Kolkata, is the nerve center for all academic activities of the Institute. It is located on the first floor of the main Building, spreading over 1595 sq. feet and has adequate reading space for 50 students at a time. There are 04 CCTV cameras installed for the purpose of monitoring. The library is fully automated in its functions. It has Fiber Optic connectivity and Wi-Fi with a provision of 05 workstations to access e- resources inside library premises and accessible through college website over the internet through AIMES software connected both within the college premise and elsewhere.

Requisition lists for the purchase of books are invited from departments and students at the beginning of each semester. The Principal in consultation with the Library Committee and the Librarian sanctions the purchase utilizing the college and Government funds.

## Library Automation:

Since 2011 the library has been fully automated using 'SOUL', a user-friendly Integrated Library Management Software which has a number of advanced features with regard to resources and availability. It helps to provide a handful of attractive interfaces, like quick search and access, Web-OPAC and the feasibility of integrating new technologies like bar-coding the documents. This software enables the library users to use efficiently browser-based access of fetching bibliographical data from its own user interface through its own search engine for improved user-friendly OPAC interface. Import/export of data and quick report generation in different formats etc.

**Name of ILMS software: SOUL**

**Nature of automation (fully or partially):**

**Fully**

**Version: 3.0**

**Year of Automation: 2011**

At present, the library is providing access to more than 6000 e-journals and 32 lakh e-books through N-List, a part of e-ShodhSindhu and a number of other open-access resources. Library orientation and information literacy programs are conducted every year for students and teachers to make the best use of these facilities, using books, journals, organized in a way that optimizes teaching-learning activities and research.

## LIBRARY DAY CELEBRATION

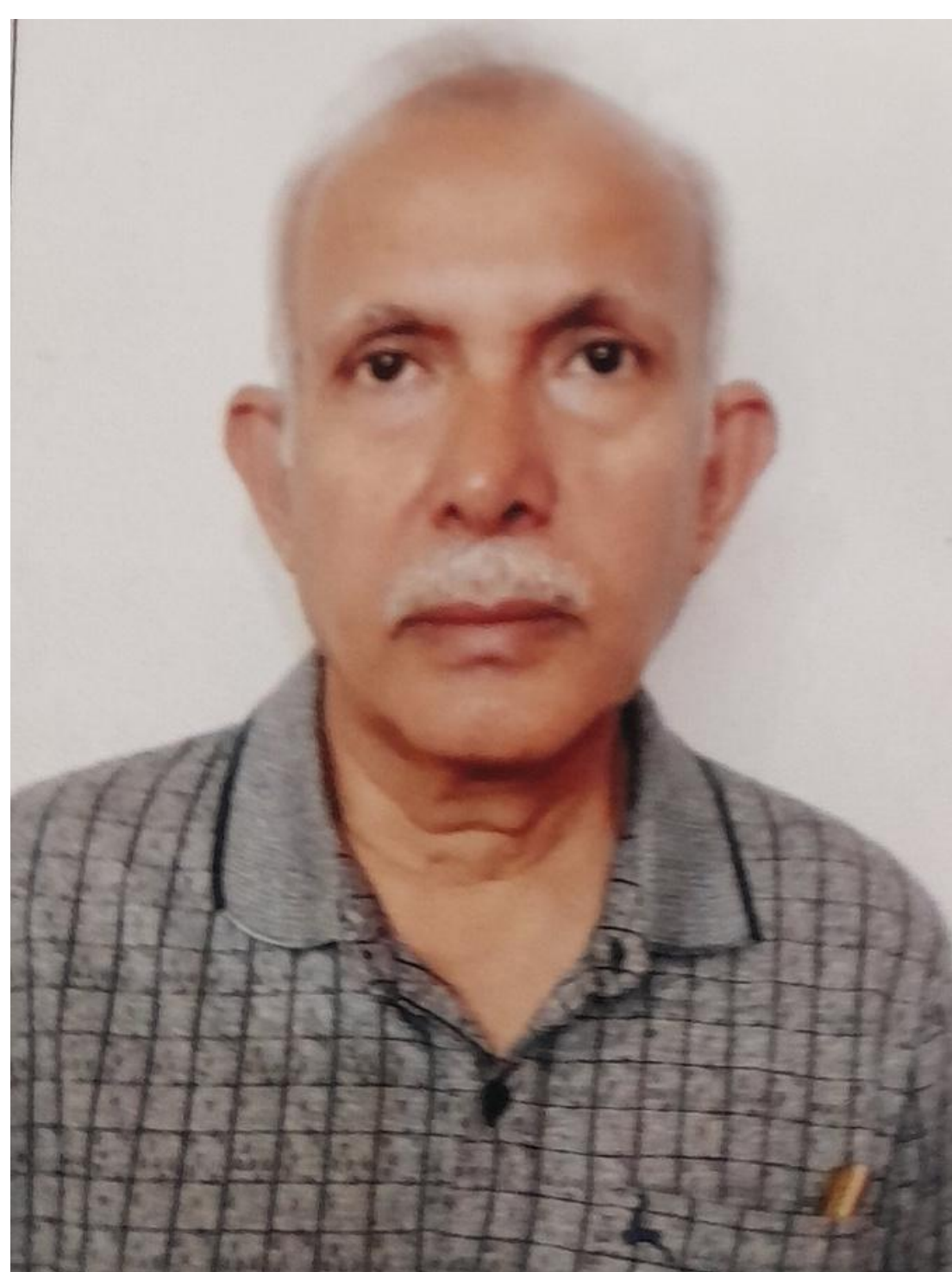
The Dinabandhu Andrews College came together to celebrate College Library Day on 20<sup>th</sup> December, 2023, themed "Empowering Knowledge, Enriching Minds." The event emphasizing the vital role libraries play in academic excellence. Students participated in engaging activities, including a book exhibition, author talk, quiz competition, essay writing contest, and poetry recitation.



The library orientation for freshmen and librarian's award ceremony were notable highlights. Free books were distributed to students, and a library membership drive was conducted. The celebration fostered a love for reading, recognized librarians' dedication, and reinforced the library's importance as the heart of our academic institution.

# **Best Bookworm Award (2021-2022):**

**Prof. Apurba Mohan Mukhopadhyay,  
Associate Profesor,  
Department of Political Science**



# **Best Bookworm Award (2022-2023) in Teachers Category:**

**Dr. Swapna Bandyopadhyay,  
Associate Professor,  
Department of Zoology**

