

**The Controller of Examinations
University of Calcutta
Kolkata 73**

Sub.: Non-availability of Admit Card/Registration Certificate

Sir,

Kindly note that the Admit Card(s)/Registration Certificate(s) of the following students have not been received by the college as yet. The detailed reference of the students under reference is given below for your ready reference.

Under the circumstances I request you to kindly issue Admit Card(s)/Registration Certificate(s) of the under mentioned students at the earliest convenience.

Thanking you

Yours sincerely

**Principal
Dinabandhu Andrews College**

Date _____

**List of students whose Admit Card(s)/Registration Certificate(s) have not been received by the
College as yet**

S/N	Names	Regn. No.	Roll No	Nature of Document
1				
2				
3				
4				
5				
6				
7				
8				

**Principal
Dinabandhu Andrews College**

Date _____